

Company Overview

Premier Miton is a genuinely active investment manager offering a range of funds and investment trusts, as well as a portfolio management service, covering equity, fixed income, multi asset and absolute return investment strategies. We have approximately 155 employees split across our Guildford and London offices, with hot desks available our colleagues spend time in both offices which gives great exposure to all parts and levels of the business.

Our culture defines how we aim to work in an ethical and constructive way to meet our objective of acting responsibly and doing a good job for our clients and other stakeholders. All our employees sign up to a code of ethical and professional conduct which means they are expected to conduct themselves with integrity and honesty in an open and transparent manner and support our core values.

ACD Risk Analyst

We are looking for a ACD Risk Analyst to join our Risk team, based in our London office.

Join a vibrant team in a passionate firm, diving into a specialist role within a team that supports all parts of the business, as well as our clients. We are looking for a dedicated Risk Analyst to support with tasks and requests as well as regulatory duties for the Boards, Authorised Corporate Director (ACD, host and external), institutional clients and Depositary.

If you are interested in the role, please send your CV together with details of your Right to Work in the UK to:

recruitment@premiermiton.com



Premier Miton's purpose and values

To actively and responsibly manage our clients' investments for a better financial future

Dedicated

Passionate

Responsible

Independent

Collegiate

Job Description

Key responsibilities

Responsibility	Associated Tasks / Deliverables
Risk / ACD Monitoring Functions	<ul style="list-style-type: none">• Daily compiling and review of fund risk limits, including Global Exposure calculations, VaR, leverage, exposure concentrations and fund liquidity.• Maintain and distribute standard Funds Risk Limit document.• Code and maintain Bloomberg CMGR rules and support CRO and Risk & Portfolio Construction officer in rule maintenance and monitoring.• Monitor daily fund flows and flag emerging liquidity risks.• Compile, review and distribute daily & weekly custom limit reports requested by fund managers, Risk or Compliance teams.• Assist in responding to investor queries in relation to risk data modelling / presentations.• Generation of data and risk reports, including stress testing, exposure concentrations, fund liquidity and risk metrics, for the Funds Risk Committee and Investment Oversight Committee.• Assist in the on-going development and enhancement of risk reports and processes.• Support research initiatives connected with new products.• Maintain up to date procedures relating to risk processes.• Assist the Risk & Portfolio Construction officer, risk team and Chief Risk Officer as required.
Derivatives	<ul style="list-style-type: none">• Review derivative exposures.• VaR measurement and back testing, stress testing and risk surveillance around portfolio limits.
General	<ul style="list-style-type: none">• Maintain personal awareness of the FCA's 6 Consumer Duty Outcomes; ensure customers and funds are being treated fairly.• Carry out all duties and non-core tasks as may be reasonably required by the management team, in a timely, efficient manner.• Engage unequivocally in upholding Premier Miton's cultural values and in our aim of creating a highly regarded brand.
Individual Conduct	<ul style="list-style-type: none">• Act with integrity.• Act with due care, skill and diligence.• Be open and co-operative with the FCA.• Pay due regard to the interests of customers and treat them fairly.• Observe proper standards of market conduct.• Act to deliver good outcomes to retail customers.
Other	<ul style="list-style-type: none">• Any other responsibilities as required from time to time

Education, experience, skills & abilities

Education / Professional Qualification	<ul style="list-style-type: none"> • Undergraduate degree in a relevant subject • Ideally IMC and prepared to study for CFA.
Experience / Knowledge	<ul style="list-style-type: none"> • Good knowledge of risk processes, the roles of the Authorised Corporate Director and the Depositary, • Practical experience of various asset classes including equities, multi asset & fixed income. • Ideally derivative knowledge. • Understanding of risk metrics for all security types. • Ability to extract and manipulate fund and market data and to deliver in a simple manner. • Ability to handle and manage macros and pivots to process large quantities of data. • Good knowledge of Bloomberg (PORT, CMGR and AIM) functionality. • Ideally experience with MSCI Risk Metrics. • Proven experience delivering high standards of service quality. • Proven experience of handling complexity, problem-solving and resourcefulness • Previous experience in Asset Management.
Skills	<ul style="list-style-type: none"> • IT and internet literate, especially in web research and MS Office applications, numerate with excellent use of English. • Advanced Excel capabilities including Bloomberg formula, macro maintenance. • High standards of accuracy, presentation, care over work and an eye for detail to ensure service quality is always outstanding. • A sophisticated approach to both written and oral communication at different levels and in different contexts; able and willing to adapt style to build and maintain relationships with colleagues, third party contacts, clients and senior management. • Pro-active; able to self-motivate, work independently and use own initiative in the absence of clear guidelines. • An efficient, calm, fast and flexible approach; follows work through, prioritises workload to meet targets and deadlines; adapts quickly to changing requirements. • Highly team-oriented; shares knowledge and information openly and honestly, works collaboratively and sustains strong relationships within the team. • Maintains absolute integrity and confidentiality; is trustworthy, honest, credible and reliable.
Characteristics	<ul style="list-style-type: none"> • Adopts a positive attitude to work, a “sleeves-rolled-up” and “can-do” attitude when faced with challenges; able to navigate complexity by problem-solving and being resourceful. • Comfortable operating in an SME culture and environment. • Ability to work under considerable pressure and adhere to strict timescales. • Takes care over personal appearance and always adopts a professional manner.